



Shoreham Village School
Church Street
Shoreham
Sevenoaks
Kent
TN14 7SN
Headteacher
Mrs N Sheraton
01959 522228
www.shorehamvillageschool.net
office@shoreham.kent.sch.uk

14th September 2026

Dear Parents/Carers,

At Shoreham Village School we are fortunate to be able to offer a wide range of trips and sports opportunities. However, being such a small school, we often rely on parents and carers to volunteer to transport pupils to and from sports matches and the occasional school trip.

As such, we kindly remind parents and carers that if it is stated on a trip letter that the trip depends on parent/carer transport, **it is the responsibility of parents and carers to arrange lifts and inform the school of who will be dropping off and collecting.**

Due to safeguarding rules, if the school office has not been informed in advance who will be transporting your child, we cannot release your child to attend a trip/sports event.

When completing consent forms for a trip, please include the name of the person on the form who will be responsible for transport. If unknown please complete the form, enter TBC and inform office once arranged.

Kind regards

Mrs Sheraton
Head of School

Miss Fitch
Sports Lead

