



Shoreham Village School
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16th July 2025

Dear Parents and Carers,

New Catering Arrangements – September 2025

We are writing to inform you that from September 2025, we will be changing our school meal provider to **Nourish**. This brings us in line with catering across The Pioneer Academy schools. We are still finalising this new catering contract and will inform you of meal pricing as soon as it is confirmed. Meals remain free for children in KS1 and Reception.

All school meal bookings will be made via www.scopay.com/shorehamvillage from September 2025. It will remain the responsibility of parents/carers to plan for their child's midday meal. As meals are prepared off-site, **it is essential that bookings are made ahead of time and sufficient funds must be available on Scopay at the time of booking**. New starters will receive letters to activate their Scopay account ahead of the new school year commencing.

An updated menu is attached for your information. We will also provide instructions for booking meals via Scopay ahead of the new term commencing to support a smooth transition.

If your Caterlink account is in credit and you would like to request a refund, you may do so from **Monday 21st July 2025**. To ensure Caterlink can process your refund promptly, please complete the following form: [CaterLink Ltd Parent Refund Form](#) (requires Google login)

If you do **not have a Google account** or do not wish to sign into Google, you may complete this alternative version: [CaterLink Ltd Parent Refund Form – No Upload](#)

Please note: the non-Google version does not allow file uploads, including screenshots of your account balance. As a result, this may lead to a delay in refund processing while Caterlink manually verify the balance.

Thank you for your continued support as we make this transition. If you have any questions, please don't hesitate to contact the school office.

Yours sincerely,
Mrs Lovatt-Young

Headteacher

