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23<sup>rd</sup> May 2025

Dear Parents/ Carers,

Thank you to those of you who were able to attend our brief meeting on Monday 19<sup>th</sup> to discuss arrangements for transfer to secondary school and the Kent Test.

The handout letter is attached.

For those of you who wish to register your child for the Kent Test, please note that **registration opens on 2nd June and closes on 30th June**. The school does not register the child for the Kent Test - this is something that parents / carers do.

Also attached is **Kent's Guidance for Special Arrangements**. If your child has diagnosed needs and you think you would like us to apply for special consideration for fair access to the Kent Test, please read the attached guidance and email me to advise that you would like me to make a request and provide relevant evidence to support this (if you think you have documentation that we do not already hold). Strong evidence is required and we must be able to prove that the child has access to similar arrangements every day in school eg this is not an opportunity to make a request for additional time just because a child has a diagnosis, it is about all children having fair access to the tests. The school must make requests for special arrangements by 1<sup>st</sup> July, so **please email me by 13<sup>th</sup> June** so that I can ensure all applications are made in time.

Please do not hesitate to talk to me about this if you wish to ask any questions or seek advice on whether or not I think your child is entitled to any arrangements or will be successful in being awarded them.

Best wishes

Gillian Lovatt-Young

