



Shoreham Village School
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9th May 2025

Dear Parents/Carers,

Transition Arrangements for Reception Class 2025

Welcome to Shoreham Village School. I am confident that you will soon feel part of our school family and that your association with us will be a long and happy one. **Please can you fill out the registration forms as soon as possible in order for us to set your child up on our systems:** <https://forms.gle/sLDVy6conajmGN85A>

It is our aim to ensure that new parents and pupils, joining our Reception class in September 2025, will have a few opportunities to visit the school prior to their start so that they can meet key staff and become familiar with the setting. A number of events have therefore been planned that are designed to ease your child's transition and to prepare them (and you) for starting school in September.

Wednesday 4th June, 9:00-9:45am	Parents/ Carers Welcome Event An opportunity to meet the Head, Governors, Early Years staff, PTA, After-school Club Providers and some of our Year 6 children over light refreshments. Information packs will be given out. It is hoped that all parents will attend this event.
Tuesday 10th June, 2.30 – 3.15pm	Play and Stay for Parents/ Carers and Children. Two sessions, during which children will spend time with their parent/s and our staff in the Reception classroom, getting to know each other, playing and participating in mini-workshops on how we teach phonics and our approach to learning. It is hoped that parent/s and children will be able to attend at least one of these sessions.
Thursday 26th June 2.30 – 3.15pm	
Tuesday 3rd July, 9.00 – 10.00am	Transition Day for Children Only A session for the children to be independent of their parents/carers, spending time playing and learning with our staff in the Reception classroom. It is hoped that all children will attend this event. There will be a parent/carer café in the school hall at this time which will provide an opportunity to meet other families.

In addition to the sessions noted above, children who attend Shoreham Village Pre-school will also join in with our current Reception children for activities led by Pre-school and our school staff. These will happen during the school day.



The plans for the children starting in September are as follows and it is intended that they will facilitate a smooth and happy transition to full school days for all children whilst providing minimal disruption to family life and work. **Your child is in group 1.**

Monday 1st September, 8.50am – 12.00pm	Children in group 1 to attend school for the morning session . Invitations will be sent out in due course. Drop-off will be from the Early Years gate on the school playground. Collection will be via the front gate.
Monday 1st September, 12.30 – 4.00pm	Opportunity for parents / carers of children in group 1 to meet individually with the Reception Class teacher in school to share information about their child to assist with transition and settling into the new term.
Tuesday 2nd September, 8.50am – 12.00pm	Children in group 2 to attend school for the morning session . Drop-off will be from the Early Years gate on the school playground. Collection will be via the front gate.
Tuesday 2nd September, 12.00-3.20pm	Children not in school. Opportunity for parents / carers of children in group 2 to meet individually with the Reception Class teacher for a home visit to share information about their child to assist with transition and settling into the new term.
Wednesday 3rd September, 8.50am – 1.15pm	All children to attend school for the morning session and to stay for lunch. Please provide a packed lunch on this day to assist with the transition to the lunch hall. Drop-off will be from the Early Years gate on the school playground. Collection will be via the front gate.
Wednesday 3rd September, 1:15-3:20pm	Home visits from Ms Corlett for any parents who request one.
Thursday 4th September, 8.50am – 1.15pm	All children to attend school for a full day. Drop-off and collection will be from the Early Years gate on the school playground. Reception pupils are entitled to free school meals. Please see additional information enclosed in the Starter Pack which will be handed out at the parents welcome event.
Friday 5th September onwards, 8.50am – 3.20pm	All children to attend school for a full day. Drop-off and collection will be from the Early Years gate on the school playground.

Please complete the online form by clicking on the link <https://forms.gle/aEEYDw4AzxrKEehF8> by Monday 19th May 2025 indicating the transition opportunities you are able to attend.

All of the staff look forward to meeting you and your child and helping you to become part of the Shoreham Village School family.

Yours sincerely,
Mrs Gillian Lovatt-Young
Headteacher

