



Shoreham Village School  
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Headteacher  
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19<sup>th</sup> February 2024

Dear Parents/Carers,

### **Reception to Year 6 Parents'/ Carers' Consultations.**

We are holding this term's Reception to Year 6 Parents'/ Carers' Consultations on **Tuesday 6<sup>th</sup> February and Thursday 8<sup>th</sup> February.**

Following feedback from parents, we will be offering a blend of meetings: these will be virtually, **via Teams on Tuesday 6<sup>th</sup>** and **face to face, in school only, on Thursday 8<sup>th</sup>**. Each appointment will last for ten minutes and will be with your child's Class Teacher. Your time with teachers on this evening will, of necessity, be limited to ten minutes per child to avoid a lengthy waiting time building up.

#### **Teams appointments only on Tuesday 6<sup>th</sup> February**

Appointments will take place on Tuesday 6<sup>th</sup> between 3.30-7.00pm.

Invitations for the online appointments on Tuesday 6<sup>th</sup> will be sent out in due course. There will be one meeting code per class and parents will need to join the meeting at their allotted time.

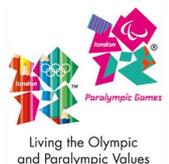
#### **In school appointments only on Thursday 8<sup>th</sup> February**

Appointments will take place in school on Thursday 8<sup>th</sup> from 3.30-5.00pm.

To book an appointment, please go to [www.scopay.com/shorehamvillage](http://www.scopay.com/shorehamvillage). For more information on how to book please follow the link: [Reference Guide for Parents Evening Booking System](#)

Once booked, you will be emailed a confirmation of your appointment. The booking system goes live from 4.00pm today and will close on Wednesday 31<sup>st</sup> January.

**PLEASE BE AWARE THAT APPOINTMENTS ON TUESDAY 6<sup>TH</sup> FEBRUARY ARE TEAMS ONLY AND APPOINTMENTS ON THURSDAY 8<sup>TH</sup> FEBRUARY ARE FACE TO FACE, IN SCHOOL.**



If you do not have access to a computer, please contact the school office before Wednesday 31<sup>st</sup> January to request a time and they will confirm your appointment when they have checked the online booking system.

If you have any queries about the consultation evenings, please email the School Office initially on:  
[office@shoreham.kent.sch.uk](mailto:office@shoreham.kent.sch.uk)

Please note that due to staff commitments on consultation evenings, Green Gang club will not take place on Thursday 8<sup>th</sup> February.

Yours faithfully,

Mrs Lovatt-Young  
Headteacher

